



## Cabinet Minutes

The minutes of the Cabinet meeting of Wyre Borough Council held on Wednesday, 2 June 2021 at the Council Chamber, Civic Centre, Poulton-Le-Fylde.

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### **Cabinet members present:**

Councillor David Henderson, Leader of the Council  
Councillor Lynne Bowen, Leisure, Health and Community Engagement Portfolio Holder  
Alice Collinson, Planning Policy and Economic Development Portfolio Holder

### **Apologies for absence:**

Councillor Michael Vincent, Deputy Leader and Resources Portfolio Holder  
Councillor Roger Berry, Neighbourhood Services and Community Safety Portfolio Holder  
Councillor Simon Bridge JP, Street Scene, Parks and Open Spaces Portfolio Holder

### **Other councillors present:**

Councillors Ballard and Le Marinel

### **Officers present:**

Mark Billington, Corporate Director Environment  
Clare James, Corporate Director Resources and Section 151 Officer  
Duncan Jowitt, Democratic Services Officer  
Marianne Unwin, Democratic Services Officer

No members of the public or press attended the meeting.

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### **CAB.1      Declarations of interest**

None.

### **CAB.2      Confirmation of minutes**

The minutes of the Cabinet meeting of 21 April 2021 were approved as a correct record.

### **CAB.3      Public questions**

None

#### **CAB.4 Citizens Advice Lancashire West Task Group - Final Report**

The Chairman of the Citizens Advice Lancashire West Task Group and Corporate Director Communities submitted a report setting out the work of the Citizens Advice Lancashire West Task Group.

The Leader and Cabinet thanked Councillor Ballard and the members of the task group for producing a fine report in good time.

#### **Decision**

Cabinet wholeheartedly supported the continuation of Wyre Council working with Citizens Advice Lancashire West (CALW) and agreed that the council explore the feasibility of a trial into the Digital Service Hub proposed by CALW, which the group had recommended should be included in any negotiations with CALW to determine the best location for such a service.

Cabinet did not approve the recommendation at paragraph 3.3 of the report as it was the subject of the next agenda item as set out below.

#### **CAB.5 Grant Funding for Citizens Advice Lancashire West**

The Resources Portfolio Holder and Corporate Director Communities submitted a report recommending that

- the council enter into a three year service level agreement with Citizens Advice Lancashire West (CALW) for the provision of welfare advice services in the Borough until 31 May 2024
- the council agree to participate in a trial of digital service kiosks at a number of locations across Wyre.

#### **Decision**

Cabinet agreed that the council enter into a three year service level agreement with CALW until 31 May 2024 at a cost of £30,000 per annum and to participate in a trial of digital kiosks / self-help terminals at a number of locations across Wyre at a cost of £8,000.

The Leader pointed out that in addition to the £136,000 as above, the council also waived the cost of £7,500 per annum rent plus service charge for the Digital Help Centre at Fleetwood Market.

The meeting started at 5.00 pm and finished at 5.05 pm.

**Date of Publication:** 2 June 2021

#### **Options considered but rejected**

Any alternative options that were considered but rejected, in addition to the reasons for the recommendations that were made, are included in the full reports.

**When will these decisions be implemented?**

All decisions will be put into effect five working days from the date of publication, unless a decision is “called-in” by any four members of the council within that period.

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